

# Messages on the VoiceMail Box

## Introduction

All existing messages on the VoiceMail Box are listened to here. The messages can be listened, stored or deleted.

### Note

The system administrator/operator of the provider or the vPBX administrator cannot access the stored messages of the VoiceMail Box!

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# List of all Messages

All existing messages on the VoiceMail Box are displayed in a list. Messages can be sorted in the list. The possibility of searching patterns helps to find messages.

The following information are provided with a message:

- ◊ Date and time of recording
- ◊ From which telephone number the message was left
- ◊ The name of the caller if known
- ◊ Duration of the message
- ◊ State of the message whether it is new, has been played once or is stored for a longer period

# Listen to a Message and Manage it

To listen to a message, delete or save for a longer period click in the column of the desired message:

- ◊ The dialog "Message" pops up and the message is played.  
A played message will be stored for 3 days, then it is automatically deleted.

Replay a message in dialog "Message":

- ◊ Click the icon ►

Store the message for an enhanced period of 24 days in dialog "Message"?:

- ◊ Click the Button [ Save ]

Delete the message in dialog "Message":

- ◊ Click the Button [ Delete ]

The handling of the VoiceMail Box is described in its own article.

# Configuration

## Where to Configure this Feature

As vPBX administrator:

**Note**

The system administrator/operator of the provider or the vPBX administrator cannot access the stored messages of the answering machine!

As user:

→ Tab "Messages"